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STREET CONSTRUCTION COORDINATION CENTER

COORDINATION MEETING

MINUTES OF NOVEMBER 30, 1999 MEETING

ATTENDANCE:

Department of Public Works

Director's Office

(Representative not present)

Bureau of Engineering

Eric Kjelsberg 558-4012

enter

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4-5881

0-5865
4-6167

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4-8221

4-2319

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MUNI Engineering/DDC

Ha Nguyen 557-9961

Muni Operations

Tom Mullen 554-9286

PUC WPCD

(Representative not present)

San Francisco Water Department

Thinh Nguyen 550-4916

Pacific Bell

(Representative not present)

Pacific Gas & Electric

Kathy Devine 695-3492

S F Thermal
(Representative not present)

Allstar
(Representative not present)

AT&T
(Representative not present)

BDI
(Representative not present)

Bechtel / MFN
(Representative not present)

Broadwing

Ed Henley 305-5298
Norm Uzdavinis 916-718-7097

ELI
(Representative not present)

GST
(Representative not present)

Herman Weissker, Inc
(Representative not present)

ICG
(Representative not present)

Fluor Daniel / Level 3 Communications
(Representative not present)

MCI Worldcom

Pamela Brown 672-4210

NextLink
(Representative not present)

P & J Utility
(Representative not present)

RCN
(Representative not present)

TCG
(Representative not present)

Underground Construction
(Representative not present)

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STREET CONSTRUCTION COORDINATION CENTER

COORDINATION MEETING

MINUTES OF NOVEMBER 30, 1999 MEETING

ATTENDANCE:

Department of Public Works

Director's Office

(Representative not present)

Bureau of Engineering

Eric Kjelsberg 558-4012

Street Construction Coordination Center

Rene Lopez 554-5030
Joe Norris 554-5881

Bureau of Street and Sewer Repair

(Representative not present)

Bureau of Street Use Management

Chris McDaniels 850-5865
Tom Trimbur 554-6167

Bureau of Construction Management

Foon Chow 554-8221

Department of Parking and Traffic

Harvey Quan 554-2319

Caltrans Engineering / Construction

(Representative not present)

Caltrans / SAFER

(Representative not present)

DTA

(Representative not present)

MUNI Engineering/DDC

Ha Nguyen 557-9961

Muni Operations

Tom Mullen 554-9286

PUC WPCD

(Representative not present)

San Francisco Water Department

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Underground Construction

(Representative not present)

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Street Construction Coordination Center

MINUTES OF November 30, 1999 MEETING

1) The members introduced themselves around the table.

2) The Minutes of the previous meeting were approved.

3) Coordination Issues

Mr. Norris reminded members that the 5 Year Plan updates are due December 1. The updates should note any activity in response to the conflict / joint opportunity listings, such as in 7th Street next to the Mission Bay development area. 7th Street is an example of a site with critical needs for coordination because it is a regular oversized vehicle route, is important for vehicles removing demolition debris from the Moscone project, is a detour for the 3rd Street bridge, and will be resurfaced in January of 2000 which must be finished in time for the ball park opening and associated events in March. A utility that had previously cleared the street for paving now wants to remove the clearance.

Ms. Devine noted she had not received notices for more than one pre-contract conference on projects in which PG&E is involved and needs to coordinate. Mr. Quan suggested that Web posting of NTPs and their associated information would relieve the problem of missing paper notifications. He added that it would greatly ease DPT's tracking of projects when responding to public inquiries, and asked if SCCC can commit to a date for implementation. A block-by-block posting of currently active work, including both City contracts (BCM-inspected) and excavation permits (BSM-inspected, as in Mr. Lopez's weekly permit summary) would be very useful. Ms. Devine would like to see a Gantt chart format in addition, similar to the one for paving created by Project Management.

Mr. Quan stressed the need for the conflict report, and the 5-Year information in general, to be both timely and complete; missing items can cause problems.

5) New Business

New Year Celebration Security Any project sites and equipment should be thoroughly secured against possible problems during the festivities. The City plans to activate its emergency center to handle the occasion.

New Year Celebration Street Closures Mr. Norris distributed copies of the DPT Web posting for street closures on the New Year's holidays. This information is still evolving, and should be checked for updates on the Web site. The closures are presently expected to affect Union Square, Civic Center, and the Embarcadero.

Permit Procedures for Emergency Repairs Mr. Norris directed members' attention to Section 2.2 of the Excavation Code, regarding emergency excavations. Mr.

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Lopez discussed the issue in more detail. There is no "Emergency Permit" as such. All of the normal requirements apply, except that repairs to secure public health and safety can proceed as required by the circumstances, provided that the specified parties are notified immediately and the regular permit application is submitted within the next four business hours. There has been a perception of questionable invocation of the "emergency" issue, and there have been abuses about lack of notification and lack of follow-up work such as final restoration. Mr. Mullen cited several cases in which major Muni lines were shut down for such repairs without proper notification or records, and asked if there is a definition of what constitutes an emergency and who is accountable for declaring it. There is no dispute that a real emergency must be addressed; the issue is about inappropriate invocation and about the impact of the repair work on other agencies and the public.

The next meeting will be at 1:30 pm on Tuesday, January 25, 2000 at 875 Stevenson St, Rm 410.

City and County of San Francisco Department of Public Works

STREET CONSTRUCTION COORDINATION CENTER

Location: 875 Stevenson St, Rm 410

Date: Tuesday, January 4, 2000 1:30 pm

Subject: SCCC Meeting

AGENDA

1) Introduction

2) Approval of Minutes for November 30th Meeting

3) Coordination Issues
   a) 2000 Projects — Schedules
   b) 5 Year Plan Updates
      Format
      Process
   c) Net Posting Demo

4) Code Requirement Discussion

5) Other New Business
   a) Emergency Repairs Permit Procedure

Next Meeting: Tuesday, January 25, 2000 at 1:30 P. M.
875 Stevenson St, Rm 410

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STREET CONSTRUCTION COORDINATION CENTER

Accessible Meeting Information

1. The meeting room is wheelchair accessible. Accessible seating for people with disabilities (including those using wheelchairs) will be available.

2. For American Sign Language interpreters, use of a reader during meeting, or sound enhancements, please contact SCCC secretary at (415) 554-5881, at least 72 hours in advance of need. Late requests will be honored if possible.

3. Following a meeting, minutes are available in large prints or alternative formats. Please call SCCC secretary at (415) 554-5881.

4. As part of the City's efforts to accommodate people with severe allergies, environmental illnesses, multiple chemical sensitivity, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these attendees and refrain from wearing perfume or other scented products.

5. The meeting will be held at 875 Stevenson St, Rm 410. Accessible MUNI line serving this location is:

   MUNI Bus Lines: #14, #14L on Mission Street; # 42 on Van Ness Avenue;
   #26 on Valencia Street; #71 on Noriega Street; #9 on Market Street.
   MUNI Street Cars: K, L, M, N, stops at Van Ness Station.

For further information about MUNI accessible services, call MUNI's Elderly and Handicapped Program at 923-6142, TDD 923-6366.

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STREET CONSTRUCTION COORDINATION CENTER

COORDINATION MEETING

MINUTES OF ~~JUNE 27, 2000~~ July 25, 2000 MEETING

ATTENDANCE:

Department of Public Works

Bureau of Engineering
(Representative not present)
Street Construction Coordination Center

Cynthia Chono	554-6196
Grace Moore	554-5892
Joe Norris	554-5881

Bureau of Street and Sewer Repair
(Representative not present)
Bureau of Street-Use & Mapping
(Representative not present)
Bureau of Construction Management
(Representative not present)

Department of Parking and Traffic

Harvey Quan	554-2319

Caltrans Engineering / Construction
(Representative not present)

Caltrans / SAFER

Veronica Faisant	495-5895

DTA
(Representative not present)
MUNI Engineering/DDC
(Representative not present)
Muni Operations
(Representative not present)
PUC WPCD
(Representative not present)
San Francisco Water Department
(Representative not present)
Pacific Bell
(Representative not present)
Pacific Gas & Electric
(Representative not present)
S F Thermal
(Representative not present)
Allstar
(Representative not present)
AT&T

Louis Victorio	863-8500

Bechtel / MFN
(Representative not present)
Broadwing
(Representative not present)
BDI
(Representative not present)
CRB
(Representative not present)
ELI
(Representative not present)
GST
(Representative not present)
ICG
(Representative not present)
Level 3 Communications
(Representative not present)
MCI Worldcom
(Representative not present)
NextLink
(Representative not present)
P & J Utility
(Representative not present)
Qwest

Pete Wandke	808-2536
Charles Wolf	808-2530

Sordoni Skanska / RCN

Jeff Parsons	510-786-9487

TCG
(Representative not present)
Underground Construction

Jerred Peebles	650-873-4290

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STREET CONSTRUCTION COORDINATION CENTER

Street Construction Coordination Center

MINUTES OF July 25, 2000 MEETING

1) The members introduced themselves around the table.

2) The Minutes of the previous meeting were approved.

3) Project Planning

2000 Projects Ms. Chono distributed and discussed a map and tabular listing of the 5 Year projects in the downtown and SOMA areas. The congestion on the map illustrates the need to seek partnership opportunities in construction. For example, removal of Muni tracks in First and Fremont Streets coincides with a water main project and major telcom duct installation, as well as being the most likely place for the proposed BART ducts to terminate, as well as the PG&E power supplies for the ducts. The telcoms might want to negotiate with the Water Department for joint trenching.

Mission Bay Catellus expects to issue invitations in the next couple of weeks for telcoms to participate in their master plan for new facilities. Space in Mission Bay streets will be tight due to, for instance, multiple water and sewer lines.

Also, the site mitigation plan includes a requirement for identifying and conserving archeological sites. Training for this purpose will be part of the requirements to obtain permits.

Caltrans Retrofit Ms. Faisant noted that bids are due this fall for the Western Approach Part A work. She is negotiating with the District to participate in the 5 Year forum. Ms. Chono observed that the enhanced permit coordination would provide a significant benefit to Caltrans for participating.

City and County of San Francisco Department of Public Works

STREET CONSTRUCTION COORDINATION CENTER

Subject: SCCC Meeting

Location: 875 Stevenson St, **Rm. 400**

Date: Tuesday, August 22, 2000 1:30 p.m.

AGENDA

1) Introduction

2) Approval of Minutes for July 25th Meeting

3) Project Planning
   a) 2000 Projects — Schedule Update
      Resolution of Conflicts
      Joint Excavations
   b) 5 Year Plan
      Format and Process
      Internet Site Update – Queries and Plan Updates
   c) Net Posting Update

4) Code Requirement Discussion

5) New Business

Next Meeting: Tuesday, September 26, 2000 at 1:30 P. M.
875 Stevenson St, **Rm 400**

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